

STATE OF MONTANA

Prepare, sign and submit an ORIGINAL AND COPY with fee.

This is the minimum information required.

APPLICATION *for* RESERVATION *of* NAME

MAIL TO: **MIKE COONEY**
Secretary of State
P.O. Box 202801
Helena, MT 59620-
2801
☎(406)444-3665



(This space for use by the Secretary of State only)

Form: RES
Filing Fee: \$10.00

☐ **Priority Filing (Additional \$20.00)**

PLEASE CHECK ONE BOX:

- ☐ Assumed Business Name(30-13-211, MCA) ☐ Limited Partnership(35-12-506, MCA)
☐ Corporation(35-2-306, MCA) ☐ Limited Liability Co.(35-8-104, MCA)
☐ Limited Liability Partnership (30-13-211, MCA)

► **FIRST:** The name to be reserved is _____

_____.

► **SECOND:** The date the applicant intends to start business _____.

► **THIRD:** The name and address of the applicant are as follows:

Name _____

Mailing Address _____

_____ Zip Code _____.

► **FOURTH:** A description of the business the applicant intends to transact:

► **FIFTH:** The county/counties in Montana in which business will be transacted:

☐ ALL (*Insures statewide registration*)

☐ OTHER: (*Please list*) _____

► **I, HEREBY SWEAR AND AFFIRM**, under penalty of law, that the facts contained in this Application are true.

Date of Application

Signature of Applicant

Printed Name and Title of Applicant

Application For Reservation Of Name

HELP SHEET

- ☞ Use this form to verify the availability of a proposed business name. If the name is not similar to another business name already on file, the Secretary of State will reserve the name for your exclusive use.
- ☞ Use this form only if you have not filed organizational documents such as registration of Assumed Business Name, Certificate of Limited Partnership, Articles of Incorporation, or Articles of Organization.
- ☞ Please type or clearly print the requested information.
- ☞ You may request priority filing of your document. Simply mark the “priority filing” box and include an additional \$20.00 with your filing fee for a total of \$40.00. Priority filing ensures that your application will be handled within 24 hours of receipt of the document by our office.
- ☞ If the name of your business is not a partnership, corporation, or another such association and does not include the full legal name of each owner, the business name must be registered as an Assumed Business Name (ABN). Nicknames are not considered part of an individual's legal name and any business name using such must register an ABN. (30-13-201, MCA)

Article First

- ☞ When listing the name to be reserved, please type or print clearly. Emphasize the spaces in the name, especially between initials.

An Assumed Business Name may not contain or be followed by any of the words or abbreviation of the words "corporation", "company", "incorporated", or "limited" unless the business is a corporation, limited partnership, limited liability company, or limited liability corporation. (30-13-202, MCA)

A fictitious name may be registered if the corporate name of a foreign corporation is unavailable for use in Montana. (35-2-305, MCA)

Article Second

- ☞ A name may only be reserved for up to 120 days before the business intends to commence. (30-13-211, MCA)
- ☞ Upon completion, mail the original, one **copy**, and the correct filing fee to the Secretary of State, PO Box 202801, Helena, MT 59620-2801.
- ☞ The Secretary of State will send a letter of acknowledgment to you once your document has been filed with our office.
- ☞ If you have any questions regarding this form, please contact the Secretary of State, Business Services Bureau at (406) 444-3665.